



## Minutes for Board of Directors Meeting

09/27/2021 | 09:15 AM - 10:15 AM - Eastern Time (US and Canada)

2831 Talleyrand Avenue, Jacksonville, FL 32206

Board Members Attending:

Ms. Wendy Hamilton, Vice Chair  
Mr. Palmer Clarkson, Treasurer  
Mr. Daniel Bean, Secretary (via GoTo)  
Dr. John Allen Newman, Member  
Mr. Ed Fleming, Member  
Mr. Brad Talbert, Member

Absent: Mr. Jamie Shelton, Chairman

Other Attendees:

Mr. Eric Green, Chief Executive Officer  
Mr. Fred Wong, Chief Operating Officer  
Ms. Beth McCague, Chief Financial Officer  
Ms. Linda Williams, Chief, Adm. & Corporate Performance  
Mr. Nick Primrose, Chief, Regulatory Compliance  
Mr. James Bennett, Sr. Director, Engineering & Construction  
Mr. Robert Peek, Director & GM, Business Development  
Mr. Mike McClung, Director of Finance  
Mr. David Migut, Office of General Counsel  
Ms. Rebecca Dicks, Board Liaison

## Agenda

A meeting of the Jacksonville Port Authority Board of Directors was held on Monday, September 27, 2021 at the Port Central Office Building, 2831 Talleyrand Avenue, Jacksonville, Florida. Vice Chair Wendy Hamilton called the meeting to order at 9:15 a.m. and welcomed all attendees. Vice Chair Hamilton informed the Board that Chairman Jamie Shelton had a scheduling conflict, so she would be conducting this meeting. She also stated that Board Member Daniel Bean would be joining this meeting virtually due to his travel schedule.

## Pledge of Allegiance/Moment of Silence

Board Member Palmer Clarkson led the audience in the Pledge of Allegiance and a moment of silence.

## **Approval of Minutes**

Vice Chair Hamilton called for approval of the July 26, 2021 Board of Directors Meeting Minutes. After a motion by Mr. Fleming and a second by Mr. Clarkson, the Board unanimously approved the minutes as submitted.

## **Public Comments**

Vice Chair Hamilton called for comments from the public. There being none, she moved on to Presentations.

## **Presentations**

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## **Chairman's Update**

### **Audit Committee Update**

As Chair of the Audit Committee, Ms. Hamilton briefed the full Board with a recap as to their recommendations. She stated that the Audit Committee completed the CEO's annual performance review and evaluation for FY20/21. She stated that on behalf of the Audit Committee, they believe the CEO, Eric Green, did a commendable job during another unprecedented difficult year. The Audit Committee reviewed the CEO's smart goals and results established last year. Based on the weights and factors that the committee took into consideration, they determined that the CEO reached his performance factor by 100% and approved a 25% bonus to the CEO in the amount of \$98,145.

Vice Chair Hamilton asked the other Audit Committee members if they had any comments. Mr. Bean stated that what has been accomplished under the CEO's leadership during the past year speaks volumes about his abilities, and he is impressed by the amount of work he has done and the work his staff has performed under his leadership. Mr. Clarkson agreed and stated that the CEO and his team have done a tremendous job during extraordinary conditions.

Ms. Hamilton then called for a vote on the Audit Committee's recommendation to approve the CEO's bonus in the amount of \$98,145. After a motion by Dr. Newman and a second by Mr. Fleming, the Board unanimously voted to approve the CEO's bonus in the amount of \$98,145.

## **Proposed Slate of Board Officers**

Vice Chair Hamilton stated that she opened discussion earlier this morning during the Audit Committee meeting regarding a proposed slate of Board Officers to serve a term beginning October 1, 2021 through September 30, 2022. She stated that the Audit Committee recommended that the current slate of Board Officers immediately move up which would make Wendy Hamilton, Chair, Palmer Clarkson, Vice Chair, Daniel Bean, Treasurer, and Brad Talbert, Secretary for a term beginning October 1, 2021 through September 30, 2022.

After a motion by Mr. Clarkson, and a second by Mr. Talbert, the Board unanimously approved this slate of officers to serve a term beginning on October 1, 2021 through September 30, 2022.

Vice Chair Hamilton stated that she also asked the Audit Committee for a recommendation as to the Audit Committee members for a term beginning October 1, 2021 through September 30, 2022. The committee recommended Palmer Clarkson as Chair of the Audit Committee, along with members Daniel Bean, Brad Talbert and Ed Fleming.

After a motion by Mr. Talbert, and a second by Mr. Clarkson, the Board unanimously approved this slate of officers to serve on the Audit Committee for a term beginning on October 1, 2021 through September 30, 2022.

## **New Business**

### **BD2021-09-01 Florida Department of Transportation Coronavirus State Fiscal Recovery Funds Subrecipient Grant Agreement**

Mr. Beth McCague presented this submission for Board approval of the FDOT Coronavirus State Fiscal Recovery Funds Subrecipient Grant Agreement which will allow JAXPORT to receive funding to help with the negative economic impacts of the COVID-19 public health emergency.

After a motion by Mr. Talbert and a second by Mr. Clarkson, the Board voted to approve this submission.

### **BD2021-09-02 Department of Navy Property Transfers at Blount Island Command**

Mr. Fred Wong presented this submission for Board approval of the transfer of 5 JAXPORT Blount Island properties totaling approximately 9.88 acres to the Department of Navy as these properties are needed to provide shoreline protection for Blount Island Command.

After a motion by Mr. Fleming and a second by Mr. Talbert, the Board voted to approve this submission.

**AC2021-09-01      SSA JCT – Container Yard Improvements  
Superior Construction Company Southeast, LLC**

Mr. James Bennett presented this submission seeking Board approval of awarding a contract to Superior Construction Company Southeast, LLC for SSA JCT – Container Yard Improvements Phases 1 – 7 in the amount of \$48,876,120 plus a contingency of \$2,443,806 (5%).

After a motion by Dr. Newman and a second by Mr. Fleming, the Board voted to approve this submission. Board Member Palmer Clarkson recused himself from voting on this submission since his company Bridgestone Hose Power has a business relationship with Superior Construction Company.

**CEO Update**

Mr. Green began his update by thanking the Board for their positive review of his performance evaluation. He was very humbled by the Board’s kind remarks and also thanked his team for helping him achieve his goals.

Mr. Green recognized JAXPORT Asset Manager Brandon Blanton on receiving the U.S. Department of Defense’s Patriot Award. This recognition is for civilian employers who foster a military friendly work environment. JAXPORT crane technician Matthew Reed, who serves as a Seaman in the Navy Reserves, nominated Blanton for the award due to the support he received from Blanton while he was completing his military training. Mr. Green thanked Seaman Reed for his service to both the country and the port. He also thanked Brandon Blanton for representing JAXPORT to the highest level of professionalism.

Mr. Green informed the Board that in addition to their approval of the FDOT Grant which provides COVID-19 relief funds to JAXPORT, the City of Jacksonville has approved legislation allocating \$4 million of City COVID Relief Funds to JAXPORT. The grant agreement supporting this distribution will be presented to the Board at a future date.

Mr. Green announced new leaders to JAXPORT’s Public Safety and Procurement departments. Retired Jacksonville Sheriff’s Office veteran Derrick Lewis is the new Director of Public Safety, and experienced maritime purchasing expert Lisa Gee has been named the new Director of Procurement Services.

Mr. Green stated that special guests from SSA were in attendance today to celebrate an exciting milestone in the evolution of JAXPORT. The new SSA Jacksonville Container Terminal will be a modern, efficient deep-water terminal that further positions JAXPORT as a premier gateway port in the southeast United States. This terminal is made possible due to the long-standing support of the Board, as well as JAXPORT's partnerships with the State of Florida, the federal government and private partners SSA. The terminal improvements being made by SSA, with support from the federal government, will improve the already efficient operations and enable the facility to accommodate more containers.

Mr. Green then welcomed Ari Steinberg, SSA Marine's Vice President of Project Engineering & Implementation who stated the terminal expansion will help SSA improve its container, breakbulk, and military cargo operations. He stated this project calls for expanding SSA's terminal from 50 acres to approximately 90 acres through paving, fencing, gate enhancements and lighting improvements. It will be developed in eight phases. Superior's bid encapsulated the first seven phases. The eighth phase is expected to go out to bid later this year. Mr. Steinberg stated that SSA had been looking for opportunities to build a facility and with JAXPORT's help, it has enabled them to enter into this exciting public-private partnership.

## **Reports**

### **R2021-09-01 Engineering and Construction Update**

Mr. James Bennett provided an overview of the key capital and engineering projects.

### **R2021-09-02 Financial Highlights by Beth McCague**

Ms. Beth McCague provided Financial Highlights to the Board in their books for the month of August 2021.

### **R2021-09-03 Financials/Vital Statistics**

Mr. Mike McClung provided an overview of the financials and vital statistics.

### **R2021-09-04 Commercial Highlights**

Mr. Robert Peek provided updated commercial highlights to the Board for the month of September 2021.

## **Other Business**

After a motion by Mr. Talbert and a second by Dr. Newman, the Board unanimously approved travel by one or more Board Members of the Authority for business solicitation purposes or to attend any necessary conferences and/or meetings during the months of October/November 2021.

## **Miscellaneous**

There were no emergency purchases or unbudgeted transactions.

## **Adjourn**

There being no further business of the Board, the meeting adjourned at 10:15 a.m.